

NVM Express Policies and Procedures

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Note: Please send any change requests for this document to info@nvmexpress.org

Promoter member acquired by another promoter member

State: Proposed	Approval: NVM Express Board of Directors	Policy/Procedure No: 1
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Policy

- After the merger closing date, the combined company gets one vote and one seat on the board.
- The yearly dues will not be refunded.
- The combined company will keep the seat with the longest remaining time left.
- The vacant board seat will be filled at the next election:
 - The newly elected company with the least number of votes in the election will get the open seat that has the shortest amount of time remaining.
 - If there is a tie for the least number of votes, the board will vote to determine who gets the shorter seat.

Procedure

- The promoter member company representative will notify the Board of Directors when a merger or acquisition is underway.
- Upon finalization of the merger/acquisition, the combined company will submit an official letter to the Board of Directors that states:
 - An official declaration that the merger/acquisition was completed including the official merger completion date.
 - The name of the company post-merger/acquisition.
 - The name of the person who will hold the Promoter's seat on the board and who is the alternate.

Promoter member is acquired by a company that is not a Promoter

State: Proposed	Approval: NVM Express Board of Directors	Policy/Procedure No: 2
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Policy

- After the acquisition closing date, the acquiring company assumes the Promoter seat for the remainder of the term.

Procedure

- The promoter member company representative will notify the Board of Directors when a merger or acquisition is underway.
- Upon finalization of the merger/acquisition, the combined company will submit an official letter to the Board of Directors that states:
 - An official declaration that the merger/acquisition was completed including the official merger completion date.
 - The name of the company post-merger/acquisition.
 - The name of the person who will hold the Promoter's seat on the board and who is the alternate.

Liaison Agreements

State: Approved	Approval: NVM Express Board of Directors	Policy/Procedure No: 3
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Policy

- Relationships with other organizations will be in the form of liaison agreements as opposed to reciprocal memberships or something similar.

Procedure

- Complete the liaison agreement and obtain signature approval from both parties.

Primary and alternate board members

State: Approved	Approval: NVM Express Board of Directors	Policy/Procedure No: 4
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Policy

- All companies on the board of directors shall have a primary and an alternate board member

Procedure

- To change primary and/or alternate: Send an email to membership@nvmexpress.org.

Antitrust training and reminders

State: Proposed	Approval: NVM Express Board of Directors	Policy/Procedure No: 5
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Policy

- All NVM Express member participants are required to have either attended the June 8th, 2016 Anti-Trust webinar or to view the replay of the webinar in order to continue to participate in the NVMe Working Groups and/or Committees.
 - The webinar is located at: <https://www.youtube.com/watch?v=-WgKDBZYNXI&feature=youtu.be>.
 - The Antitrust Guidelines are available at: http://www.nvmexpress.org/wp-content/uploads/NVMe_ATguidelines_Final2.pdf.
- All members are required to complete a ballot to confirm they viewed or attended the training and failure to complete the ballot will lead to removal of the member from all reflectors.
- Newly joining members will be required to view the training before being allowed to join any reflectors or workgroups.
- The following antitrust policy reminder will be included in all agenda documents for any Board, committee, subcommittee or work group meetings:

This is a reminder that all NVMe activities are subject to strict compliance with NVMe's Antitrust Guidelines. Each individual participant and attendee at this meeting is responsible for knowing the contents of the Antitrust Guidelines, and for complying with the Antitrust Guidelines.